

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

March 10, 2014 7:10 PM

Members Present: Steve Blake (Chairman), Bob Dunne, Gary Flynn, Jim Pedone

Members Absent: none

Guests: Sean Kelley, Beth Manjarrez, Sarah Latorre, Vin Vignally, Brenda Bowman, Jen Breen

Approval of Minutes

- Motion Originator: Bob Dunne
- Motion Description: Approve minutes for December 2, 2013 meeting.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Outstanding Permit Fees/Insurance Certificates

There are currently no outstanding fees or insurance certificates.

Treasure's Report

There have been no deposits made into the Field and Pride Park accounts and deposits totaling \$195.00 were made into the recreation account. The balance on the field account is \$17,227 the recreation account is \$6,657 and Pride Park is \$3,668.

Bills to Approve

motion originator	Motion Description	motion seconded	Approvers Disapprovers
Jim Pedone	Approve payment to Jen Breen / supplies \$24.32	Gary Flynn	All Approved
Jim Pedone	Approve payment to Worcester County Tennis \$1,370.00	Gary Flynn	All Approved
Jim Pedone	Approve payment to 5 program reimbursements \$114.50	Gary Flynn	All Approved
Jim Pedone	Approve payment to Jen Breen / salary \$300.00	Bob Dunne	All Approved
Bob Dunne	Approve payment to S&S Farms \$331.00	Jim Pedone	All Approved
Gary Flynn	Approve payment to Connor Sign \$285.00	Bob Dunne	All Approved
Bob Dunne	Approve payment to Jerry's Hardware \$61.92	Gary Flynn	All Approved
Bob Dunne	Approve payment to Edlin & Son \$40.00	Jim Pedone	All Approved
Gary Flynn	Approve payment to Dupuis Power Equipment \$266.02	Jim Pedone	All Approved
Bob Dunne	Approve payment to Maki Corp \$10.49	Jim Pedone	All Approved
Jim Pedone	Approve payment to Graf Bros \$150.00	Bob Dunne	All Approved
Bob Dunne	Approve payment to WB Light \$227.09	Jim Pedone	All Approved
Jim Pedone	Approve payment to WB Light \$413.83	Gary Flynn	All Approved

Facility Requests

The High School Athletic Director has submitted facility use request for the spring sports.

Sr. Baseball Field / 2:15-6:00 Mon-Fri, 9:00-1:00 Saturdays and 3:00-7:00 Sundays
Girls' Softball & "B" Field / 2:15-4:30 Mon-Fri (later for games) and 9:00-1:00 Saturdays
Track and All-Purpose Field / 2:15-4:30 Mon-Fri (later for meets)
Goodale Tennis Courts / 2:15-5:00 Mon-Fri (later for matches)
Woodland Tennis Courts / 2:30-4:00 Mon-Fri

All of the requests are for March 17th to June 15th. The fields are still covered with snow and the school is aware that the fields are not open.

- Motion Originator: Jim Pedone
- Motion Description: Approve High School usage requests has submitted
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

West Boylston Youth Soccer has requested use of Woodland for Mountain Soccer Club practices, 5:00-8:00 Mon-Fri (April 1st to June 20th)

- Motion Originator: Gary Flynn
- Motion Description: Approve WB Youth Soccer usage request as submitted.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (Bob Dunne abstained)

West Boylston Women's Softball has requested use of the Girls' Softball Field and "A&B" Fields on Wednesdays 5:45-7:30 (June 4th to August 27th).

- Motion Originator: Jim Pedone
 - Motion Description: To reduce WB Women's Softball fee to \$20.00 for this year.
 - Motion Seconded: Gary Flynn
 - Motion Discussion:
 - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Jim Pedone
 - Motion Description: Approve WB Women's Softball's usage request as submitted.
 - Motion Seconded: Gary Flynn
 - Motion Discussion:
 - Motion Approvers/Disapprovers: All Approved

West Boylston Youth Softball has requested use of the Girls' Softball Field 5:30-dusk Mon-Fri and 12:30-dusk Saturdays & Sundays (April 14th to June 14th).

- Motion Originator: Bob Dunne
- Motion Description: Approve WB Youth Softball's usage requests has submitted.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

West Boylston Little League has requested use of Mixer, Woodland and "A&B" Fields 5:00-dusk Mon-Fri, 10:00-6:00 Saturdays & Sundays (April 1st to August 30th). They also submitted a request for use of the common and Townsend Field for their opening day parade on April 27th (11:00-2:00). The end date of their season will depend on the outcome of the all-star teams.

- Motion Originator: Bob Dunne
- Motion Description: Approve both of the Little League requests as submitted.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (Jim abstained)

West Best has requested use of the town common on May 10th (8:00-noon), for a plant sale.

- Motion Originator: Bob Dunne
- Motion Description: To approve West Best request as submitted.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks and Recreation Programs

Jen reported that she is holding an Easter egg hunt on April 12th (10:00 AM), with a rain/snow date of April 19th.

Jen stated she is working on offering some spring soccer programs (first kicks and spring training). Bob stated that WB Youth Soccer possibly may be able to subsidize the programs and the field usage permit (just approved) should cover use of Woodland if spring training is offered.

Jen reported that she has 41 kids registered for the ½-day program tomorrow and plans on taking them sledding. The ski program, which has been a huge success, is finishing this week.

Jen is planning on offering tennis programs in the spring and summer. She is working with the WB Youth Basketball on organizing the summer basketball program.

Committee Updates / PFC & Open Space

Vin Vignally and Brenda Bowman from the Open Space Committee attended the meeting. Vin noted that it is good to have a member of the Parks Commission on the Open Space Committee. Steve explained that the land, where Mixer School stood, has been graded and will be loomed and seeded in April. Steve stated that hopefully the pool area will also be graded, allowing for additional practice space (to allow some down-time to the Sr. Baseball Field).

Bob explained that the pine grove area is included in the master plan being developed by the Parks Facility Committee. Vin stated that Open Space Plan had included maintaining the pine grove, but the 2008 ice storm did extensive damage. Vin suggested looking at the deed, to see if there are restrictions on use of the area. Bob stated that deed research is part of the master plan. Bob also stated that the hope is to not put a permanent field on the pool site, but to have a future pool facility. Bob noted that parking will be addressed in the master plan and that the PFC wants to take the youngest to the oldest into consideration in developing the plan. Vin stated that the results from the open space survey indicated residents are looking for passive recreation and recommended that the board members read the existing Open Space Plan. The possibility of the town purchasing abutting lots on Newton St for passive recreation was discussed. Vin suggested working with the DCR and developing something on the parcel in Oakdale and use of the court and gym at their facility on Beaman Road. Bob stated that use of the court and gym would be extremely useful at this time.

Bob reported that the Parks Facility Committee has put the RFP out to bid. The bids are due in mid-April and will be awarded in May.

Parks Facilities/Maintenance Items

Steve reported that the repairs needed for the flag pole lighting (on the common) are estimated at \$1,600. Steve has two quotes for repairing the roof of the summer house. The repairs need to be completed by June 30th (there is a sunset clause on the funding).

Steve has spoken with the Town Administrator and Anthony Sylvia regarding the issue of things not being addressed in a timely fashion. Steve stated that the DPW is currently short-handed (down three people) and are in the process of hiring. Anthony is hoping to assign a full-timer to work with Tim, along with the part-timer.

Additional Usage Request

Pam Jacques has requested use of the gazebo and town common for a wedding Saturday July 26th (3:00-4:00).

- Motion Originator: Jim Pedone
- Motion Description: Approve Pam Jacques' request as submitted.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Tracey Bagdasarian has requested use of the gazebo and town common for a wedding and rehearsal on September 25th and 27th. Steve will check into the date that the Fall Festival is scheduled on and make sure there is not a conflict. The request was not voted on at this time.

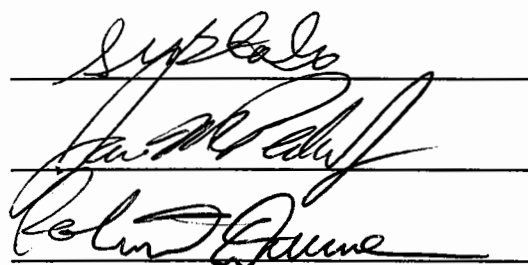
Old/New Business

Steve reported that it is looking favorable to office and storage space, for Jen and her supplies, will be available at the DPW building.

Steve also reported that the CPC has approved the request for \$30,000 for fencing and netting, it will now need to be approved at town meeting.

- Motion Originator: Jim Pedone
- Motion Description: To adjourn / 9:29 PM
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meetings: April 7th & May 12th 2014 / 7:00 PM



DATE: 06-09-14